### **Instructions to authors**

Submissions considered for publication in Journal of the Juzen Medical Society are received on the understanding that they have not been accepted for publication elsewhere and that all of the authors agree to the submission. Reviews, articles and abstracts of the society, and others are received. Manuscripts should be read by colleagues who are proficient in English before submission.

# I. Submission of manuscripts

1) Submit manuscripts in two (one original and one copy) with a floppy disk, an MO or CD-R disk (on Windows or Macintosh format), which recorded your manuscript in text style. We can accept image and table formats as follows.

Image formats

Photoshop (.eps)

Photoshop LE (.eps)

PowerPoint (.eps, .jpeg)

Others (.eps, .jpeg, .tiff) are accepted.

Table formats

Adobe Illustrator (eps; save as under Ver. 8.0)

Excel

- 2) Complete style printed manuscripts on white A4 paper, without hyphenation, with 2.5 to 3 cm margins on the right and left sides, 4 cm margins on the upper and lower sides, double spaced copies including figures and tables must accompany the disk.
- 3) Special characters such as italics, bold subscript, superscript, Greek letters, mathematical symbols etc. should be clearly indicated.
- 4) It is important that authors should receive permission of human experiments or animal experiments from Ethical Committees of School of Medicine in Kanazawa University before submission.
- 5) When the manuscript is accepted for publication, the authors must agree to automatic transfer of copyright to the Juzen Medical Society.

### **II.** Manuscript format

The manuscript should be set out with the following sections beginning on a new page

1) title page including title of paper; full names, affiliations of all cited authors, running

title (not exceed 30 words), corresponding author's name, full mailing address, telephone number, fax number, and e-mail address; present address of authors

- 2) abstract must not exceed 250 words in one paragraph, within 5 key words (small letters except a proper noun), and abbreviations; (authors should note abbreviations except in a table of abbreviations)
- 3) text and acknowledgments
- 4) references
- 5) figure legends
- 6) tables with their legends.

Organize the document as follows:

- 1) Title page
- 2) Abstract (page break)
- 3) Introduction (page break)
- 4) Materials and methods
- 5) Results
- 6) Discussion
- 7) Acknowledgment
- 8) Reference list (page break)
  9) Tables (page break)
  10) Figures (page break)
  11) Legend to figure (page break)

Drawings and charts for reproduction should be black and laser printed. Photographs (maximum 8 cm in width x 24.5 cm in length of one column, or 16 cm in width 24.5 cm in length of two columns) and drawings should be numbered and the authors should indicate either of the two. Color illustrations are acceptable, however, the authors are requested to pay the extra publication costs. Abbreviations should conform to the style accepted in the Japanese Medical Sciences and used in Journal of the Juzen Medical Society and the Quarterly Cumulative Index Medicus.

#### III. References

Number references consecutively in the order in which they are first mentioned in the text. Identify references in text, tables and legends by Arabic numerals superscript (e.g. Kanazawa<sub>1</sub>), Kanazawa K<sup>2,3</sup>, Kanazawa K<sup>4,6</sup>) et al.) All references cited, and only these,

must be listed at the end of the paper. All authors' names should be listed. Abbreviations of journals must conform to those used in Index Medicus of the National library of Medicine. The format should conform to the examples listed below:

References to a journal:

1) Zarrow MX, Holmstrom EG, Sahlnick HA. The concentration of relaxin in the blood stream and other tissues of women during pregnancy. J Clin Endocrinol Metab 14; 22-27, 1955

References to a book

- 2) Bull HG. Physiological Biochemistry, 2nd ed, p97-107, John Wiley & Sons Inc, New York, 1951
- 3) Leibovitz B, Siegel BV. Ascorbic acid and the immune response. In M Philips, A Baetz (eds), diet and Resistance to Disease, 1st et, pl-25, Plenum Press, New York, 1981

If the manuscript will be accepted, author corrects only factual errors and printer's errors, and other changes will not be permitted. Author will be charged for text, color figures and reprints.

## IV. Submit and inquiry office:

Complete 2 sets of manuscripts, including 2 sets of figures, should be sent to Editorial Office of Journal of the Juzen Medical Society

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